

ELECTION SCHEDULE - 2023

MANAGING COMMITTEE OF THE OVERSEAS CHAPTER OF ICAP MEMBERS

The Overseas Coordination Committee (OCC) announces the Elections for the term 2023-2025 in accordance with the Framework of the Overseas Chapter of ICAP Members (2022) and Institute's Election Rules for Overseas Chapter Managing Committee 2010.

1) Election Countries/Region:

1. ASEAN
2. Australia
3. Bahrain
4. Canada
5. KSA
6. Qatar
7. UAE
8. UK

2) Mode of Balloting

The election will be held through e-ballot only, the procedure of which shall be notified through emails to valid voters by Sunday, May 21st, 2023.

3) Schedule of Election

The following is the schedule of election;

Particular	Date and Time (Pakistan Standard Time)
Voter list will freeze	Wednesday, April 5th, 2023
List of voters to be notified to all eligible voters	Friday, April 21st, 2023
Last date of Nomination	Thursday, May 11th, 2023
List of Valid Nominees to be notified and uploaded on website	Tuesday, May 16th, 2023
Last date for withdrawal of candidature	Sunday, May 21st, 2023
E Balloting procedure to be informed to voters	Sunday, May 21st, 2023
Date of polling	09:00 AM Monday, June 5th, 2023 till 09:00 AM Tuesday, June 6th, 2023 Pakistan Standard Time
Declaration of Results	Tuesday, June 6th, 2023

4) Election Oversight Committee

The following members of the Overseas Coordination Committee will perform the duties of Election Oversight Committee (EOC) as specified in the Rules:

- Mr. Saifullah
- Mr. Farrukh Rehman
- Mr. Muhammad Maqbool

5) Nomination Form

The Nomination of the candidate should be on the enclosed form specified under the Rules. The enclosed Form duly filled in should be sent to the Secretary Overseas Coordination Committee through email without any signature at the following email addresses:

overseaschapters@icap.org.pk

It must be sent from the registered email address of the proposer. The candidate is also required to send the copy of the Form sent by the proposer from his/her registered email address.

Secretary OCC shall issue an acknowledgment of the Form to the proposer. The acknowledgement shall be the evidence of receipt for prospective candidates.

6) Number of members

a. The seats allotted for each country/region are as follows:

Country/Region	Seats
ASEAN	5
Australia	5
Bahrain	5
Canada	5
KSA	8
Qatar	5
UAE	8
UK	5

b. To have a balanced representation across all UAE and KSA, seats for Managing Committee members of the UAE Chapter and KSA Contact Persons are divided into regions as detailed below:

UAE	
Constituency A	Constituency B
1) Abu Dhabi	1) Dubai
	2) Sharjah
	3) Ras al-Khaimah
	4) Umm al-Quwain
	5) Ajman
	6) Fujairah

KSA		
Constituency A	Constituency B	Constituency C
1) Riyadh	1) Makkah	1) Eastern Province (Dammam & Adjoining Areas
2) Madinah	2) Bahah	
3) Qassim	3) 'Asir	
4) Ha'il	4) Jizan	
5) Tabuk	5) Najran	
6) Jawf		
7) Northern Borders		

- c. A total of eight members are required to be elected to the Managing Committee of both KSA and UAE as detailed in the above distribution as per seat allocation given in paragraph 8.

7) Voters' Information

Those voters who do not have any email address registered with the Institute are requested to kindly update their profile by logging on at ICAP's website <https://member.icap.org.pk/> which is essential to participate in the Election process.

8) Basic Rules for Elections with Reserve Seats Constituency of the Contestants:

- a. The data of members will be sorted based on actual address under the above two constituencies.
- b. In case there are members who have two or more addresses in the same overseas country, his/her constituency will be determined on the basis of following:
 - I. His/her constituency will primarily be determined based on official address as per ICAP records.
 - II. In case official address is not available, member's constituency will be determined based on residential address as per ICAP records.
 - III. In case, official and residential addresses and are not available, his/her constituency will be determined based on other overseas address available as per ICAP records.
- c. A nominee shall only be allowed to contest election from the constituency in which he/she falls as per the criteria explained above.
- d. A proposer shall be from the constituency in which his/her nominee falls as per the criteria explained above.

Voters:

- e. Each Member from KSA and UAE shall be entitled to vote for 8 members in the following manner:
 - I. **KSA- 3** from constituency "A", **3** from constituency "B" and **2** from constituency "C".
 - II. **UAE- 3** from constituency "A" and **5** from constituency "B"

Regards,

Overseas Coordination Committee Secretariat

NOMINATION FORM

ELECTION – 2023 MANAGING COMMITTEE OF THE OVERSEAS CHAPTER OF ICAP MEMBERS

Please select the country/region you are nominating for:

ASEAN	KSA
Australia	Qatar
Bahrain	UAE
Canada	UK

I	
Membership No.	
resident of constituency (if applicable)	
propose the name of Mr./Mrs./Ms.	
Membership No.	
of city/constituency	
for election to the Managing Committee or the Contact Persons, as the case may be, of the chapter marked in this form. I also declare that I am a valid voter of constituency_____.	

Date

I	
Membership No.	
resident of constituency/city	
accept the above nomination and: <ol style="list-style-type: none">1. undertake that I will refrain from canvassing in any form or shape discreditable to the profession.2. declare that I am a valid voter of constituency_____.3. confirm that I have read the Framework and the Constitution document and to which I agree to comply.	

Date
