

To Secretary & COO,
Institute of Chartered Accountants of Pakistan,
Lahore, Pakistan.

Subject: ICAP - Member's Discount Proposal

Keeping in view our long-term relationship with your organization, **we have exclusively designed a Residence Rate Package for your members as per their specific requirements and expectations with PC Hospitality.**

Our recently launched brand **PC Residences** consists of beautiful and modern extended stay premium serviced apartments, ideally located in the heart of Lahore. Offering an exceptional blend of comfort, convenience, and modern living, PC Residences is designed for both short and extended stays. Our elegantly furnished residences provide a seamless experience, featuring world-class amenities, personalized services, and feel like home away from home.

Please find below the details for your consideration:

Rates applicable for stays of up to 13 nights only		
Description	Square Feet	Special Rate / Night (PKR) for ICAP Members only
Two-Bedroom Residence	1,050 – 1,250	20% discount on Best Available Rates
Three-Bedroom Residence	1,500 – 1,700	20% discount on Best Available Rates

All charges are subject to the Govt. Applicable Taxes

Further to this, your guests will be facilitated with below mentioned features of the Residences for your consideration:

- State of the art kitchenette with Swiss-made electric equipment and essential kitchenware
- An elegant rooftop swimming pool with panoramic views
- Discreet 24-hour surveillance ensuring guest privacy and protection
- 24/7 Power Reliability through On-site Generators
- Enhanced with smart locking system for elevated security and convenience
- Designated Basement Parking for the residents only
- Rooms and Living space equipped with smart entertainment system
- Fully automated Washing Machine & Dryer Facilities in all Residences
- A meticulously designed in-house gym, equipped with the latest state-of-the-art equipment
- Regular housekeeping every third day, ensuring a pristine environment.

Terms & Conditions:

General:

- Exclusively for ICAP Active Members only.
- Prior Reservations required with verifiable membership details
- The stay exceeding 13 Rooms nights, a special package can be designed for longer stay periods.
- Please note that these corporate rates will only apply on **Pre-Booked Reservations**.
- PC Hospitality reserves the right to change the rate or withdraw any of the facilities without any prior notice.

Check-In / Check-Out Time:

Our standard check-in time is 14:00 hrs. & check-out time is 12:00 hrs. In case of early morning or prior to check-in time arrivals, room shall be held from previous night and charged accordingly. Late Check-outs i.e., after 12:00 hrs. shall be charged 50% and 100% full night charges after 18:00 hrs. as per hotels standard policy.

Billing Terms:

All bills pertaining to the stay of the guest will be paid by the individual guest before check-out.

Booking Procedures:

All room reservations shall be made in advance by official e-mail, or via Company Letterhead to avoid any inconvenience. To simplify the process of room reservations, please note the following:

HOTEL NAME	Phone	e-mail
PC Residences - Lahore	+92 42 35835555	rsvpchl@pchotels.com

Guarantee:

All reservations must be guaranteed with a valid credit card, cash deposit. In case of credit facility, a bill to company letter must be provided at time of reservation. The hotel reserves the right to release non-guaranteed reservations at any time. All bill to company reservations is deemed guaranteed.

Cancellation:

These reservations must be cancelled at least 48 hours prior to arrival date. Any cancellation within 48 hours of arrival date will be charged 1 night room charges.

No-Show and Early departure:

In the event of a no-show, 1 night room charges will be applied. Early departures shall be charged 1 night room charges.

We look forward to a mutually beneficial business relationship in future.

Best Regards,



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