

Form E1 Declarations and Undertakings for the Issuance of Certificate of Practice

- 1) I hereby declare that, I:
 - a. am a Fit and Proper person as defined in Directive 4.28.
 - b. have complied with minimum training requirements including training outside practice as prescribed under the relevant bye-laws and directives to apply for the certificate of practice.
 - c. have complied and undertake to comply with all the requisite professional and ethical standards and laws, rules and regulations, including but not limited to, the Code of Ethics, Chartered Accountants Ordinance, 1961, Chartered Accountants Bye Laws, 1983, Rules, Directives and applicable accounting and auditing standards
 - d. will notify to the Institute, any change in particulars of the practice within the time limit and in the manner specified in Directive 4.03.
 - e. understand that ICAP must be and unconditionally undertake that ICAP will be informed of any material changes to the information I have provided in this undertaking within 30 days of the change.
 - f. shall appear before any person, committee, board, etc. of the Institute when called for and facilitate and co-operate in quality reviews and investigations.
 - g. shall furnish all such information as may be required by the Institute or its Council from time to time.
 - h. agree that ICAP may make such enquiries as it thinks fit to consider my application, and ICAP may refuse to renew the CoP if it so deems appropriate under the provisions of the Chartered Accountants Ordinance, 1961, and the Chartered Accountants Bye-laws, 1983.
 - i. confirm that I have submitted the Declaration under Directive 4.26.
 - j. confirm that I am well conversant with and in full compliance of all the laws, rules, regulations and directives related to Anti-Money Laundering as applicable to practicing chartered accountants;

2. I undertake to:
 - a. meet Continuing Professional Development requirements set by the Council Directive 8.01 and the competency requirements for the areas of work that I will undertake.
 - b. to be in practice as a public accountant being my main occupation under the name and style - ----- (as specified in Directive 4.06) as laid down in Bye Law 8 of Chartered Accountants Bye Laws, 1983 and shall not engage myself in any occupation other than those stated in Directive 4.22, without the prior approval of the Council.
 - c. regularly attend the office at the registered address notified in the Institute's records to discharge my professional responsibilities except under special circumstances allowed under Directive 4.17.
 - d. to ensure that any branch office of the practice established outside Pakistan will only be after obtaining the relevant permission under the laws in force of that Country and submit the same to the Institute as specified under Schedule 1 clause 4.

- e. that as and when I cease to be in practice I shall duly inform the Council of having done so and return the original CoP to the Institute within [30] days of ceasing to practice as a chartered accountant.

Name _____

Place: _____

Date : _____

Signature _____

