

March 01, 2023

All Principals of
The Firms of Chartered Accountants
Southern Region
Karachi

Dear Sirs,

CHARTERED ACCOUNTANTS STUDENTS' ASSOCIATION – SOUTH (CASA-S)
ELECTIONS FOR THE MANAGEMENT COMMITTEE 2023-2024

Attached is the Notice of the Annual General Meeting including the agenda for holding the election of the Management Committee of CASA - S along with the Rules and Regulations.

Kindly display the same at a conspicuous place in your office.

Yours truly,



Usama Rashid, FCA
(Chairman CASA / Member SRC)

**CHARTERED ACCOUNTANTS STUDENTS' ASSOCIATION, SOUTH (CASA - S)
NOTICE OF ANNUAL GENERAL MEETING**

NOTICE is hereby given that the Annual General Meeting of the Chartered Accountants Students' Association, South (CASA - S) will be held on March 21, 2023 (Tuesday) at 4:45 p.m. at The Institute of Chartered Accountants of Pakistan (ICAP), Karachi to transact the following business:

1. To confirm the minutes of the last Annual General Meeting of (CASA - S) held on March 17, 2022 (Note 1).
2. To discuss and approve the audited annual accounts of (CASA - S) for the year ended June 30, 2022. (Note 1).
3. To consider the appointment of auditors of (CASA - S) for the year ending June 30, 2023 and fix their remuneration.
4. Announcement of election results of the (CASA - S) Management Committee 2023-2024 for all 4 seats by the Election Committee (Note 2).
5. Intimation of nomination by SRC for cooption of the third qualified member in the (CASA - S) Management Committee.
6. To consider any other matter with the permission of the Chair.

By Order of the Committee



**Usama Rashid
(Chairman CASA / Member SRC)**

Karachi:
March 01, 2023

Note 1: These have been placed at SRC office and can be examined after showing necessary identification.

Note 2: Election plan issued by the Chairman Election Committee, Mr. M. Sharif Tabani, FCA is attached.

March 01, 2023

ELECTION NOTICE

Elections for the four (4) students' seats of the Chartered Accountants Students' Association – SOUTH (CASA-S) Management Committee, 2023-2024 shall be held on **Tuesday, March 21, 2023**, from **9:00 a.m. to 4:30 p.m.** through e-voting. The students desirous of contesting the elections should submit the completed nomination forms to Mr. Tousif Jamil at the office of the Southern Regional Committee (SRC), Karachi.

CASA ELECTION SCHEDULE FOR THE FOUR (4) SEATS FALLING VACANT

Last date for receipt of nominations	March 10, 2023
List of eligible candidates	March 11, 2023
Last date of withdrawal of nomination	March 13, 2023
Final list of eligible candidates	March 17, 2023
AGM and election	March 21, 2023

Following persons will function as members of the election committee.

1. Mr. M. Sharif Tabani, FCA, Chairman, Election Committee
2. Mr. Usama Rashid, FCA, Member
3. Ms. Moneeza Usman Butt, FCA, Member
4. Ms. Kauser Parveen, FCA, Member
5. Mr. Tousif Jamil, Member & Secretary

The following are attached herewith:

1. Rules and regulations
2. Nomination form
3. Withdrawal form
4. Polling agent form



M. Sharif Tabani, FCA
Chairman
Election Committee, CASA-S

**ELECTION FOR THE CHARTERED ACCOUNTANTS STUDENTS'
ASSOCIATION, SOUTH (CASA-S) MANAGEMENT COMMITTEE
2023-2024**

The Election Committee comprises of Mr. M. Sharif Tabani, FCA as Chairman Mr. Usama Rashid, FCA, Ms. Moneeza Usman Butt, FCA, Ms. Kauser Parveen, FCA, & Mr. Tousif Jamil (Secretary) as Members.

RULES & REGULATIONS

1. The last date for filing the nominations is Friday, March 10, 2023 till 5:00 p.m.
2. Every registered trainee who has served in such capacity for atleast 3 months prior to the date of the election is eligible to contest and cast the vote.
3. The last date for withdrawal of nomination is Monday, March 13, 2023, till 5:00 p.m.
4. The election shall be held on Tuesday, March 21, 2023 from 9:00 a.m.– 4:30 p.m. through e-voting.
5. Trainees interested to vote must adhere to the following guidelines:
 - Each voter shall have four (4) votes
 - Only one vote can be cast in favour of a candidate
 - All 4 votes must be cast
6. Four (4) Candidates securing the highest votes shall be deemed to have been elected.
7. The results shall be announced in the AGM by the Chairman Election Committee or his representatives, in the presence of the contestants or their nominated representatives.
8. The decision of the Election Committee shall be final in the event of any dispute.



Tousif Jamil

Secretary – Election Committee

Karachi: March 01, 2023

ELECTION FOR THE MANAGEMENT COMMITTEE 2023-2024

FORM FOR NOMINATION OF CANDIDATURE

Important: Please read the attached rules and regulations carefully before filling this form.
Kindly submit a brief background about yourself of not more than 150 words.

DETAILS OF THE CANDIDATE

NAME: _____

AUDIT FIRM: _____

ICAP REGISTRATION #:

(Copy of registration card to be enclosed) _____

REFERENCES:

PROPOSED BY:

SIGNATURE: _____

NAME: _____

AUDIT FIRM: _____

CRN #: _____

Proposer must be a trainee student.

SECONDED BY:

SIGNATURE: _____

NAME: _____

AUDIT FIRM: _____

CRN #: _____

Seconded must be a trainee student.

SIGNATURE AND ICAP REGISTRATION # OF PRINCIPAL / PARTNER OF THE FIRM: _____

I give my consent to contest the elections for the CASA Management Committee, 2023-2024 and enclose a recent photograph, copy of my ICAP registration card.

Signature: _____ Date: _____

For Official Use Only: Grounds for rejection

Form in Order:

Nomination Accepted:

Form not in Order:

Nomination Rejected:

Signature: _____ Signature: _____

Data Form

Name: _____	
CRN: _____	Firm: _____
Training Commencement: _____ Training Ending Period: _____	

1. Brief intro about yourself: (Not more than 150 words)

2. Specify the extracurricular activities you were involved during school / college:

3. What are your aspirations to join CASA:

4. What is your core agenda?

(Use additional sheets if required)

Established under the Chartered Accountants Ordinance, 1961 - X of 1961

**ELECTION FOR THE CHARTERED ACCOUNTANTS STUDENTS'
ASSOCIATION – SOUTH (CASA-S) MANAGEMENT COMMITTEE 2023-2024**

WITHDRAWAL FORM

I hereby withdraw my nomination for CASA – S Election 2023-2024

DETAILS OF THE CANDIDATE:

NAME: _____

AUDIT FIRM: _____

ICAP REGISTRATION #: _____

Signature: _____ Date: _____

SIGNATURE AND ICAP REGISTRATION # OF PRINCIPAL / PARTNER OF THE FIRM: _____

Note: The last date of withdrawal of nomination is **March 13, 2022** until 5:00 p.m.

CASA (South) Elections 2023

(March 21, 2023)

NOMINATION OF POLLING AGENT

I, a candidate for election to the CASA (S) Managing Committee, wish to nominate the following to act on my behalf as Polling Agent. His/her particulars are as under:

Polling Agent

Full Name: _____

Registration No: _____

Firm: _____

Contact No: _____

Signature of Polling Agent

Please attach two recent photographs of polling agent attested by the candidate.

Name of Candidate

Registration No.

Signature