



Enlisting of New Vendor/Service Provider

ICAP Date : _____

Subject : _____

The Subject vendor is required for enlisting to ICAP vendors list. Following are the criteria as per procurement Manual.

Sr.	Requirement	Compliance / Details
1	Registered Name of the Company	
2	NTN / CNIC Number	
3	Sales Tax Registration under Sales Tax Act, 1990	
4	Official Address / Telephone / Mobile / Email	
5	Date and Place of Establishment of the Company	
6	Name of Proprietor / Owner / CEO	
7	CNIC Number of Proprietor / Authorized Person	
8	Name, Designation and Qualifications of Authorized Representative(s)	
9	Company Profile – Soft Copy Digital Platform	
10	Bank Account Maintenance Certificate for Financial Standing	
11	Bank Name, Title of Account, IBAN and Account Number	
12	List of major clients with contact details	
13	Type of Organization (Manufacturer / Importer / Trader / Service Provider / Contractor / Others)	
14	Disclosure of any relationship with ICAP employees (Yes / No – details if yes)	

Note:

For construction projects, statutory and technical requirements (including but not limited to PEC registration, relevant experience, financial capacity, manpower and equipment) shall be evaluated at the tender or project stage, in accordance with Section D of the Procurement Manual 2025.

Declaration:

We certify that the information provided above is true and correct. We understand that vendor enlistment does not guarantee award of any contract and all procurements are subject to ICAP's Procurement Manual 2025.

Name (authorized person)

Signature (authorized person)

Company Stamp & Date