

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF PAKISTAN

Instructions for the Examinees of Integrated Module (GAE) Assessment

- 01 The Examinations will be conducted strictly in accordance with the announced schedule. Examinees must ensure that they are aware of the correct date, timing and venue of their Examination Centre.
- 02 Examinees must carry their Admit Cards which must be produced when demanded by the Invigilators.
- 03 Entry into the Examination Hall would be permitted 15 minutes prior to the commencement of the examination. Entry in the Examination Hall after 15 minutes of commencement of the examination would not be allowed. However, no extra time would be given to the late coming examinees.
- 04 No examinee would be allowed to leave the Examination Hall within 45 minutes of commencement of the examination.
- 05 Examinees must sign the Attendance Sheet available with the Invigilators. Failure to sign the Attendance Sheet would render the Assessment void.
- 06 Any examinee found using unfair means would be expelled from the examination immediately. In addition, the Examination Committee may impose any other penalties as it may consider appropriate. For further details, please carefully read the policy on use of unfair means available at the institute's website.
- 07 Examinees must observe strict silence in the Examination Hall. In order to draw the attention of any invigilator or Centre Supervisor, the examinee should raise his/her hand.
- 08 Use of MS Office or any other software application is strictly prohibited.
- 09 Examinees are allowed to bring the calculators specifically permitted by ICAP. For details of permissible calculators, please visit: <https://icap.org.pk/students/examination/important-notice/permissible-calculators/>
- 10 Examinees must strictly refrain from carrying any notes, books, mathematical tables, check lists, graphical exhibits and calculators with programming functions or that can store or display text into the Examination Hall. Any examinee found in possession of the above in the Examination Hall is liable for strict disciplinary action for violation of examination regulations.
- 11 Examinees may submit their complaints regarding technical/administrative problems faced during the examinations on complaint form available with the Centre Supervisor.
- 12 The examinees shall not be allowed to carry mobile phone, smart watch, tablet, pager etc. in the Examination Hall.
- 13 In the event of any differences with the invigilator, the examinee should seek the intervention of the Centre Supervisor immediately.



Executive Director Examinations
April 21, 2023